|  |  |
| --- | --- |
| **Date:** |  |
| **Project Number:** |  |
| **Project Name:** |  |
| **Project Location:** |  |
| **Project Addendum Number:** |  |

1. Scope of Project

General Clarifications / Comments:

1. Changes to Specifications and Deliverables:

# Changes to Attachments and Drawings:

**Change Order Proposal Worksheet**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** |  | **Client Agency:** |  |
| **Project Name:** |  |
| **Project Location:** |  |
| **Project Number:** |  | **Project Start Date:** |  |
| **Contractor Name:** |  |
| **Project Cost:** |  | **Completion Date:** |  |

**Materials & Equipment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item#** | **Quantity** | **Description of Materials and Equipment** | **Unit Cost** | **Total Cost** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Materials and Equipment Total:**  |  |

**Contractor’s Labor**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Crew Size** | **Labor Classification** | **Base Rate** | **Man Hours** | **Total** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total Labor:**  |  |

**Subcontractors**

|  |  |  |
| --- | --- | --- |
| **Trade** | **Subcontractor Name** | **Total** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total Subcontractor’s Labor:**  |  |

|  |  |
| --- | --- |
| **Total Proposed Change Order Amount:**  |  |

SIGNATURE PAGE OF Statement of work Project Change Order / Addendum

CONTRACTOR STATE OF CONNECTICUT

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department of

By: By:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name:

 Print or Type Name Print or Type Name

Title: Title:

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: